

Customer Create/Change Form

Complete information below

ADD

☐

CHANGE

☐

* Indicates Required Information

Customer Name *

Customer Account No.

Customer # to be completed by Novanta

Currency

US Dollar \$

If approved, Novanta's Default Terms are 30 Days Net

Federal Tax No. *

Requested Terms:

Order ship to State - Taxable or Exempt

Requested Credit Limit

Sales Tax Exemption or Resale #: *

Novanta automatically calculates sales tax according to the ship to state

Fields below to be filled by Novanta Finance team

Payment Terms

Novanta Nexus States: (See List)

Credit Limit

GST/China Tax ID # (if applicable)

Novanta Business Unit

D-U-N-S Number (if known - not required)

Created By:

Industry Segment (select 1 of the following)

Date:

Corporate Address

Company Name Line 1 *

Company Name Line 2

Contact / Attention

Street *

Zip Code *

Phone

City *

State *

Country *

E-Mail

Bank Data (voluntary information)

Bill-to Address

Company Name Line 1 *

Company Name Line 2

Contact / Attention

Street *

Zip Code *

Phone

City *

State *

Country *

E-Mail *

Finance E-mail to be used for E-Invoicing *

Ship-to Address

Company Name Line 1 *

Company Name Line 2

Contact / Attention

Street *

Zip Code *

Phone

City *

State *

Country *

E-Mail

Shipping Method Preference *

Shipping Account Number (Collect)



To Our Valued Customer:

We are in need of your current Sales Tax Exemption Certificate or Resale Certificate for our files.

If you believe that your purchases are exempt from sales tax, please check the box and return with the appropriate tax document.

☐ Purchase is taxable

☐ Purchases are for resale or are component parts to be used in manufacturing

☐ We have a Direct Pay Permit from the state

We appreciate your prompt assistance in this matter.

Thank you in advance for your cooperation,

Rob Cooper

Accounting Manager

ATI Industrial Automation Inc, a Novanta Company

Rob.cooper@novanta.com



ATI Banking Information

REMIT TO for Check Payments (Regular Mail)

ATI Industrial Automation, Inc.
P.O. Box 748854
Atlanta, GA 30374-8854 USA

Wire Transfer / ACH Transfer / Letter of Credit Remit Instructions

ATI Industrial Automation, Inc.
Bank Acct. # 466007909968
Bank of America
222 Broadway
New York, NY 10038 USA
ABA # ACH: 011000138 - Wires: 026009593
SWIFT Code: BOFAUS3N

Courier Overnight Packages

Bank of America Lockbox Services
Lockbox 748854
6000 Feldwood Road
College Park, GA 30349

FED TAX ID: 56-1666693

The following employees can be contacted to confirm banking details:

Credit and Collection Analyst: Sharonda Turner - Sharonda.turner@novanta.com (919) 629-7806

Manager Accounting: Rob Cooper - Rob.Cooper@novanta.com (860) 365-3903



Bank of America Merrill Lynch
Treasury Fulfillment Service Operations
CT2-515-BB-17 70 Batterson Park Rd.
Farmington, CT 06032
T 866.222.1948
Janelle.moreno@bofa.com

3/13/23

ATI INDUSTRIAL AUTOMATION, INC.

Regarding: **Account / Routing Number Confirmation**

Please accept this letter as confirmation that, according to our records, the account referenced below is maintained at Bank of America, N.A. with the following information:

Account number:	466007909968
Active ACH Blocks/Filters on file	NO
Routing number ACH/EFT	011000138
Routing number DOM. WIRES	026009593
SWIFT Code INTL WIRES	BOFAUS6S
SWIFT Code DOMESTIC	BOFAUS3N
Account Name:	ATI INDUSTRIAL AUTOMATION, INC.
Account Address:	1031 GOODWORTH DR APEX NC 27539-3869

The information set forth above is as of **March 13, 2023**. Please note that the information provided by the Bank in this letter is given as of the date of this letter and is subject to change without notice, and is provided in strict confidence to you for your own use only, without any responsibility, guarantee, representation, warranty (expressed or implied), commitment or liability on the part of the Bank, its parents, subsidiaries or affiliates or any of its or their directors, officers or employees to you or any third party, and none of them assumes any duties or obligations to you in connection herewith. This letter is not to be quoted or referred to without the Bank's prior written consent. The Bank has no duty and undertakes no responsibility to update or supplement the information set forth in this letter.

If you have any questions, or require further assistance, please do not hesitate to contact us at **866.222.1948**.

Sincerely,

Janelle Moreno

Janelle Moreno
Officer, Treasury Advisor
Treasury Fulfillment Service Operations

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Are Not FDIC Insured • May Lose Value • Are Not Bank Guaranteed.**

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**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) ATI Industrial Automation Inc.	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 5 Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 1031 Goodworth Drive	Requester's name and address (optional) CHECK REMIT TO: ATI Industrial Automation, Inc. P.O. Box 748854 Atlanta, GA 30374-8854
	6 City, state, and ZIP code Apex, NC 27539-3869	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
5	6		-	1	6	6	6	9	3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Robert Cooper</i>	Date 8/21/2024
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they